

**Position:**

Windows Server Administrator

**Position Description:**

We are seeking a highly motivated individual to assist in the administration of four Windows 2003 servers (1 domain controller, 1 SQL 200 server, 1 SQL 2005 server and 1 web server), nine desktop computers and 6 laptop computers. Responsibilities include software installation, server maintenance (log monitoring, creating user accounts, monitoring disk usage, scheduling security updates, etc). This position is also responsible for providing desktop support to a medium sized research office.

**Required Skills:**

- Excellent verbal and written communication skills
- A strong knowledge of Windows XP and Office
- A strong knowledge of Microsoft Windows 2003
  - SQL Server experience is desired but not required
  - IIS experience is desired but not required
- The ability to work in a rapidly evolving and dynamic environment
- The ability to work with minimal supervision

This position is available immediately. Compensation is dependent upon experience and begins at \$10 an hour.

To apply for the position send your resume to Sean Westwood at [swestwood@unr.edu](mailto:swestwood@unr.edu).